



Job Description

Youth Counselor 1 – Part time

(Revised June 2018)

General Objective: The Youth Counselor – Part time is a part time entry level position that provides general care of at-risk youth and manages the treatment milieu and routine within a home.

Examples of Tasks:

- Assist regular youth-care staff in their duties, to include:
 - Managing group living and care, including:
 - Overseeing preparation and delivery of meals
 - Providing for transportation or residents
 - Managing positive interaction and conflict resolution.
 - Overseeing chores and general house cleaning/maintenance.
 - Participating in house groups.
 - Work with youth in care, including:
 - Providing guidance.
 - Helping with life planning.
 - Teaching life skills.
 - Teaching and modeling communication skills.
 - Assisting with relationship building skills.
 - Assisting implementation of recreational programs and activities:
 - Supervising and participate in group recreational activities.
 - Encouragement youth to become involved in recreational activities outside of the Home.
 - Monitoring individual physical programs.
 - Meeting individual client needs:
 - Providing appropriate and individual attention and care to youth.
 - Informal counseling
 - Participating in group therapy sessions.
 - Advocating for needs of youth.
 - Monitor individual behavior of youth. Example of tasks:
 - Provide praise and reward for positive behavior.
 - Do intervention or confrontation of negative or destructive behavior.
 - Give consequences.
 - Teach and model appropriate behaviors.
 - Record behavioral data.
- Maintain program structure and assist with program accountability. Example of tasks:
 - Provide input to individual treatment plans.
 - Make entries in administrative and behavioral logs.
 - Document incidents.
 - Stay abreast of all information in logs.
 - Write reports as necessary and required or requested.
 - Attend and participate in staff meetings.
 - Attend and assist with Corporate functions and meetings, as requested.

Responsibilities:

- Provide a safe living environment.
- Operate program as designed and directed.
- Accept supervision.
- Work within a team approach to treatment.
- Be available to have relationships with youth in care.
- Communicate clearly, precisely and directly.
- Respond to needs of children in care.
- Provide consistency and structure.
- Be a role model.

Requirements:

- Sound moral character.
- Experience working with troubled youth in a paid or volunteer setting.
- Knowledge of adolescent development.
- Talents for supervising and working with youth.
- Ability to lift 50 lbs as needed.
- Ability to climb stairs as needed.
- At minimum must accept at least one shift every three weeks.

Employment:

- Base wage at Grade 2 of Youth Homes' Salary Schedule.
- Probation for six months