



Job Description

Mental Health Specialist

General Objective

The Mental Health Specialist (MHS) works as a member of a clinical team supporting an emotionally disturbed youth in their living setting, be it birth family, adoptive family, group home or other. The MHS works one on one with the youth in coordination with a treatment plan overseen by the Clinical and Program Director. The MHS primarily provides and meets the standard for “community based psychiatric and rehabilitative services (CBPRS) or similar services required by contract.

Nature and Scope of this Position

- Position is supervised by a Clinical and Program Director of the Dan Fox Family Care Program.
- Position works closely with Therapists, Treatment Managers, etc.
- The roles of the position are defined in the youth’s individual treatment plan.

Examples of Tasks

- Responsibilities are directed by a Treatment Manager or Therapist to provide supplemental in-home treatment and support to children and Treatment Families involved in the Therapeutic Foster Care Program, Family Support Services or a client of the Mental Health Center.
- The Mental Health Specialist provides CBPRS or other similar contracted services.
 - Meets all standards of the service.
 - The MHS ensures that the services provided meet the requirements and required documentation of CBPRS or other contracted services.
- The MHS will be required to provide services to the child and family as part of the Treatment Team.
 - Interventions will be related to the Treatment Plan, and
 - Interventions may take place in the home and/or community.
- The MHS must maintain a log of all contact with a summary of the activities and progress of the client.
 - Provides legal and program documentation as appropriate.
 - Maintain a log of contact with dated entries for all contact.
- Supervises in-home implementation and utilization of approved behavior modification/management systems.
- Provides direct one-to-one contact with the foster child.
- Assists in the training of families in specific skills, techniques, and interventions required for dealing successfully with emotionally disturbed children.
- Does relationship building with and mentoring of the youth.
- Supervises a child in care.
- Does crisis intervention.

Qualifications

- A bachelor’s degree, preferably in social work, psychology, sociology or a related field or an equivalent of experience working with youth.
- Some experience working with youth as a volunteer or paid employee.
- Have an understanding of the child protective, youth court and mental health systems in Montana.

Wage and Benefits

- Base wage at Grade 6 of Youth Homes' Salary Schedule.
- Wage and hour employee
- Position may be full time or part time and on an as needed basis.
- Employees hired as a full-time equivalency will receive pro-rated benefits when at .5 FTE.
- Employer funded leave.
 - Annual and Bonus leave.
 - Exceptional leave.
 - Educational leave.
- Employer contributions to:
 - Individual and dependent covered health insurance.
 - Long-term disability insurance for the employee.
 - Life insurance policy.
 - 401(k) eligible after 12 months.
- Available benefits to eligible employees.
 - Health Savings Account.
- Available access for employee funded:
 - Dependent care flex account.
 - Dental insurance coverage.
 - Vision insurance coverage.

Employee Signature

Date